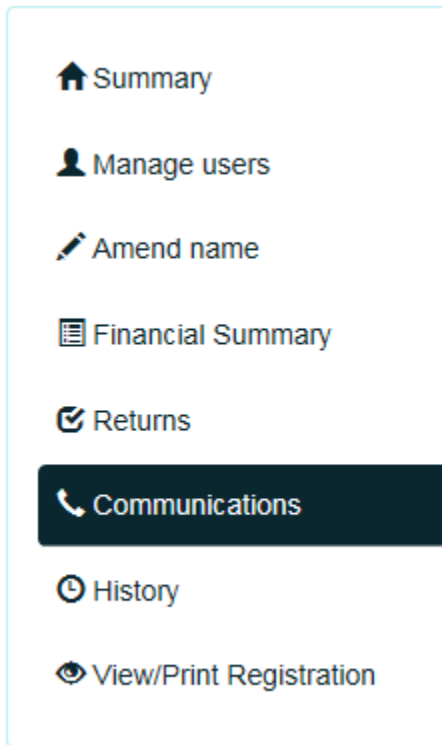


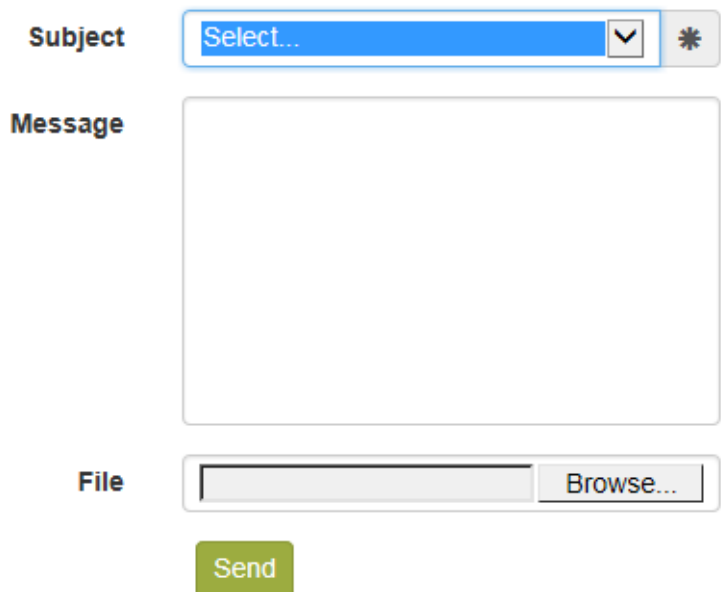
## Contacting the State Revenue Office

1. Click on your account name from the home menu.
2. Click on the **Communications** menu as follows:



3. Click on the **Contact SRO** button.
4. The Contact SRO screen is displayed as follows:

### Contact SRO

A screenshot of the 'Contact SRO' form. It features a 'Subject' field with a dropdown menu showing 'Select...' and a '\*' icon. Below it is a large 'Message' text area. At the bottom, there is a 'File' field with a 'Browse...' button and a green 'Send' button.

5. Select a **Subject** from the drop down list.
6. Enter a **Message**
7. Click on the **Browse** button to attached a file, if required.
8. Click on the **Send** button.