

Application to register - Payroll Tax rebate for wages paid to eligible Apprentices, Trainees and Youth Employees

State Revenue Office
Department of Treasury and Finance

About the rebate and this form

Use this form to register to claim the payroll tax rebate for eligible Apprentices, Trainees and Youth Employees. Once your registration has been received, an electronic claim form (in Excel) will be provided. You are required to:

- lodge your claims using that approved form (as issued by the Commissioner of State Revenue);
- include any additional information requested by the Commissioner; and
- make your claim within the nine-month period immediately after the end of the relevant financial year.

Eligibility criteria

Please read [this guideline](#) for details about the eligibility criteria before making a claim for an employee.

Information needed to complete this form

You will need the following details to complete the form:

- your payroll tax account number;
- bank account details; and
- listings of employees from your payroll tax system as at eligibility dates.

Personal Information Protection Statement

Personal information is collected by the Commissioner of State Revenue and used for the purpose of administering the [Taxation Administration Act 1997](#). You are required to provide this information under the relevant provisions of that Act.

Your personal information may only be disclosed in accordance with the provision of the Taxation Act, and will be managed in accordance with the [Personal Information Protection Act 2004](#). You may access your personal information on request to the Commissioner of State Revenue. A fee may be charged for this service.

1. Your details

Payroll tax account number	<input type="text"/>
Payroll tax account name	<input type="text"/>
Contact name	<input type="text"/>
Contact email address	<input type="text"/>
Contact phone number	<input type="text"/>

2. Bank account information

Payment will be made via Electronic Funds Transfer (EFT); please complete the details below:

Bank account number	<input type="text"/>
Bank account name	<input type="text"/>
BSB	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Financial Institution Name	<input type="text"/>

3. Rebate type

Which rebate/s are you registering for (you may select both if both apply)?

- Youth employee rebate for youths employed between 1 April and 31 December 2020.
- Apprentice and trainee rebate for the period 1 July 2019 to 30 June 2021.

4. Declaration and Authority

By signing below, I declare:

- i) all the information provided is true and correct to the best of my knowledge; and
- ii) I have read and understood the information in the [Payroll Tax Rebate \(Apprentices, Trainees and Youth Employees\) guideline](#) and will only submit claims for eligible employees.

Signature	<input type="text"/>
Full name	<input type="text"/>
Date	<input type="text"/>
	Day / Month / Year

To lodge your application

State Revenue Office staff are working remotely as a result of COVID-19 controls. The preferred method for submitting this form is by attaching your signed application to:

- a) the Communications tab in Tasmanian Revenue Online - [instructions are here](#); or
- b) email to **taxhelp@treasury.tas.gov.au**