



Section 13(1) Duties Act 2001

Transaction not effected by a written instrument.

State Revenue Office
Department of Treasury and Finance

Use of this form

You can use this form to evidence a dutiable transaction that does not have a written instrument to support the transaction; for example if you have declared a trust over property but have not put the details of the trust in writing. The most dutiable transactions are effected by a written instrument, for example a land transfer or deed declaring a trust.

How to fill out this form

The form can be completed by the transferee or liable taxpayer under the dutiable transaction.

- ▶ Print this form as a blank document and fill it out by hand; or
- ▶ Fill it in using Adobe Acrobat (version 8 or later); depending on the version you have, you may not be able to save the edited document, however you will be able to print the edited document.

What you will need to complete this form

You will need to have identifying details of the dutiable transaction.

Assistance

For help with this form, contact the State Revenue Office:

Phone (03) 6166 4400

Email dutyhelp@treasury.tas.gov.au

Lodging your form

Mail

The Commissioner of State Revenue
GPO Box 1374,
Hobart TAS 7001

In person

Ground floor 'Document Drop Box'
Salamanca Building Parliament Square
4 Salamanca Place Hobart
(week days, 9:00am to 5:00pm)

Personal information protection statement

Personal information is collected by the Commissioner of State Revenue and used for the purpose of administering the [Taxation Administration Act 1997](#). You are required to provide this information under the relevant provisions of that Act.

Your personal information may only be disclosed in accordance with the provision of the Taxation Act, and will be managed in accordance with the [Personal Information Protection Act 2004](#). You may access your personal information on request to the Commissioner of State Revenue. A fee may be charged for this service.



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1. This statement is being made by:

Name	<input type="text"/>		
Address line 1	<input type="text"/>		
Address line 2	<input type="text"/>		
Suburb/town	<input type="text"/>		
State	<input type="text"/>	Postcode	<input type="text"/>
Daytime telephone number	<input type="text"/>	Include area code if outside Tasmania; can be a mobile number.	

I am a transferee/ liable taxpayer under a dutiable transaction which was not effected by a written instrument.

2. Details of the dutiable transaction:

Type of transaction (eg. transfer, declaration of trust)

See section 6 of the [Duties Act 2001](#) for a full list of dutiable transaction types.

Transferor/s (vendor) name

Description of property (eg. land, mineral tenement)

See section 9 of the [Duties Act 2001](#) for a full list of dutiable property.

Date of transaction / /

3. Is the transaction one of several dutiable transactions, involving the same or associated persons and occurring within 12 months of each other? Yes No

If you answered yes to the question, please provide details of the other dutiable transaction(s) in the box below. The dutiable transaction may be aggregated for duty purposes.

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

4. Are the parties to the transaction related or associated parties? Yes No

If you answered yes to the question, please provide details of the relationship or association. The dutiable value may be determined on the basis of the market value of the dutiable property if the consideration paid was not negotiated at arms length.

5. Market value of dutiable property as at the date of transaction

6. Amount or value of consideration paid for the dutiable transaction

7. I declare that the above details are true and correct.

Signed

Date