



# TRANSFEEE (Purchaser) Information Form PERSON

State Revenue Office  
Department of Treasury and Finance

## Purpose of this form

The purpose of this form is to:

- collect information about the transferee (purchaser) of land if the transferee is a natural person (i.e. not a corporation); and
- determine if a transferee is a 'foreign person' who may be subject to additional duty ('foreign person' is a generic term and can include an Australian citizen who is a trustee of a foreign trust).

If there are more than one transferee, a separate transferee information form is required for each of the transferees.

Alternatively the information can be supplied electronically by either:

- completing a 'Property Transfer certificate' on Tasmanian Revenue Online (TRO) at [www.tro.tas.gov.au](http://www.tro.tas.gov.au);  
or
- completing the transferee's details when creating a new duties transaction in TRO if you are registered for a duties transaction account.

*Transferee companies must use the ['Transferee \(Company\) Information Form'](#)*

## Important information

The land transfer instrument cannot be stamped or endorsed for duty if the required transferee (purchaser) information is not provided.

## Who should complete this form?

This form should be completed by the transferee or by their representative who has authority to supply their information.

## Filling in this form

You can print this form while blank and fill it out by hand, or you can fill it in using Adobe Acrobat (version 8 or later). Depending on the version of Acrobat you're using, you may not be able to save the edited document, but will still be able to print it.

## For assistance

Should you have questions about completing this form, please contact the State Revenue Office.

### Email

[dutyhelp@treasury.tas.gov.au](mailto:dutyhelp@treasury.tas.gov.au)

### Phone

(03) 6166 4400 weekdays, 9:00 am to 5:00 pm (option 4 option 3)  
1800 001 388

## **Where to lodge the completed forms**

The completed form should be lodged with the relevant duty transaction.

If you have a representative acting for you, return the completed form to them to lodge on your behalf with the duty transaction. Otherwise lodge the completed form with the original duty transaction at the State Revenue Office.

### **Mail**

The Commissioner of State Revenue  
GPO Box 1374, Hobart, TAS 7001

### **Email**

dutyhelp@treasury.tas.gov.au

### **In person**

Ground floor  
Salamanca Building Parliament Square  
4 Salamanca Place HOBART TAS 7000  
Weekdays 9:00 am to 5:00 pm

#### **Personal Information Protection Statement**

Personal information is collected by the Commissioner of State Revenue and used for the purpose of administering the *Taxation Administration Act 1997*. You are required to provide this information under the relevant provisions of that Act.

Your personal information may only be disclosed in accordance with the provision of the Taxation Act, and will be managed in accordance with the *Personal Information Protection Act 2004*. You may access your personal information on request to the Commissioner of State Revenue. A fee may be charged for this service.

## I. About the Transferee

Surname (last name)	<input type="text"/>
Given (first) name	<input type="text"/>
Other given names	<input type="text"/>
Date of birth	<input type="text"/>

## 2. Transferee's capacity

Are you acting in the capacity of trustee (including as a personal representative of an estate)?

- Yes** – please complete the questions in 2a below.
- No** – please go to question 3.

### 2a. Details of the trust

Name of trust	<input type="text"/>	
Type of trust	<input type="text"/>	E.g. Fixed, unit, discretionary.

Is the Trust a Foreign Trust in accordance with section 4B of the *Duties Act 2001*?

**Note:** You will need to carefully examine the Trust and the definition of Foreign Trust under the *Duties Act 2001* to appropriately answer this question.

- Yes** – please see below.
- No** – please go to the next question.

**Important:** If you answer 'Yes' to the question above, a '[Foreign Investor Acquisition Statement](#)' may be required to be completed by at least one of the transferees to the transaction. You do not have to provide a Foreign Investor Acquisition Statement if the transaction is exempt from duty or if a concession under Part 5 of the Duties Act applies (excluding a concession under section 50).

## 3. Transferee's citizenship / nationality status

Please select from an option below

- I am an Australian citizen** - Read the important information below then go to question 4.
- I am not an Australian citizen, but I am a Permanent Visa holder\*** - Read the important information below then complete applicable details at 3a.
- I am a New Zealand citizen with a Special Category Visa\*** - Read the important information below then complete applicable details at 3a.
- I am none of the above** (Foreign persons including New Zealand citizens who don't hold a Special Category Visa) - Read the important information for 'Foreign Persons' then complete applicable details at 3a

\* within the meaning of the *Migration Act 1958* of the Commonwealth

**Important information for Australian citizens:** You do not have to provide evidence of your citizenship status at the time of lodging the transaction but you may be asked to provide this information on request.

**Important information for Permanent Visa holders and New Zealand citizens with a Special Category Visa:** If you answered 'No' at question 2 because you are acting in your own capacity (not as a trustee of a trust), you are not subject to the Foreign Investor Duty surcharge. You will need to provide evidence to satisfy that you are a holder of a Visa (providing the visa number and class is not sufficient). Evidence may include a certified copy of your passport evidencing Visa status or documentation obtained from the Visa Entitlement Verification Online (VEVO) system from the Commonwealth Department of Home Affairs.

**Important information for Foreign Persons:** If you selected 'I am none of the above' on the previous page and you answered 'No' at question 2 you are a 'Foreign person' for the purpose of the *Duties Act 2001* and may be liable to pay a Foreign Investor Duty Surcharge. A ['Foreign Investor Acquisition Statement'](#) will also be required to be completed by at least one of the transferees to the transaction. You do not have to provide a Foreign Investor Acquisition Statement if the transaction is exempt from duty or if a concession under Part 5 of the Duties Act applies (excluding a concession under section 50).

### 3a. Details of your nationality

Nationality		If a person is not an Australian Citizen under the Australian Citizenship Act 2007, then they are a foreign citizen. It is mandatory that Nationality is provided.
Passport number		This field is non-mandatory.
Visa number		This field is mandatory if you are a Permanent Visa holder or a New Zealand citizen with a Special Category Visa.
Visa subclass		Only required where Visa number is supplied.
Visa expiry date		Only required where Visa number is supplied. If your Visa does not have an expiry write 'No Expiry'. DO NOT leave blank.
Country code of residence		This is a 3 letter code that represents the person's country for tax purposes. For example Australia = AUS. This field is non-mandatory.
Overseas entity identifier		This is a unique identifier allocated to a person in their country of tax residence for identification purpose, e.g. tax identification number (TIN). This field is non-mandatory.
FIRB application number		This is the Foreign Investment Review Board application number. This field is non-mandatory.
Other client identifier		This is any other unique identifier for a person not provided under Overseas entity identifier. This field is non-mandatory.

### 4. Transferee's current or previous Tasmanian land holding

Do you currently, or have you previously, owned land in Tasmania?

**Note:** This does not include the land holdings being acquired in the transaction. This information is used to determine if you would be an existing client in the State Revenue Office's database to ensure the property being acquired is matched to your existing account.

- No** – please go to the next question.
- Yes** – please complete **one** of the three details below.

**1.** Current or previous Land tax account number

**2.** PID or Volume/Folio of a current or previous property

**3.** Address of the current or previous property Line 1

Line 2

Town or Suburb

**5. Prior name details**

Have you been known by another name (including maiden names)?

- Yes** – please list the previous names below and then go to the next question.
- No** – please go to the next question.

Surname (last name)			
Given (first) name			
Other given names			

**6. Transferee’s contact details**

Phone number	
Email address	

**7. Transferee’s address at time of transfer**

This is the residential street address of the transferee and cannot be a P.O. Box.

Address line 1			
Address line 2			
Suburb			
State		Postcode	
Country			

**8. Transferee’s address for future notices**

- Same as in question 7.

If address for future notices is not the same as given in question 7, please provide an address for future notices.

Address line 1			
Address line 2			
Suburb			
State		Postcode	
Country			

**9. Transferee’s interest in the property**

This is the interest in the properties being acquired as part of the transaction, by reference to each title reference. If more than five titles, please attach details of additional titles. For example if you are acquiring a property to be held jointly with another person, your percentage would be 50 and the tenancy type ‘joint’

	<b>Volume/Folio number</b>	<b>Percentage interest in property after the transfer</b>	<b>Tenancy type (sole/joint/common)</b>
Property 1			
Property 2			
Property 3			
Property 4			
Property 5			

END