First Home Owner Grant (FHOG)
First Home Builder Boost (FHBB)
Solicitor's/Licensed Conveyancer's Undertaking

Tasmanian Government

ABOUT THIS FORM

All references to the FHOG in this form include the Tasmanian First Home Builder Boost where applicable to the applicant's circumstances.

When to complete this form

This form is to be completed when applicant(s) for the FHOG:

- require grant funds to enable settlement; and
- have not been able to apply for the FHOG through an approved agent.

What other information is needed?

A completed FHOG application form and supporting documents (as requested in the form) should be lodged with this form.

Ensuring the application is complete and all supporting documents have been provided will assist us in making a timely payment.

When and how payment will be made

The FHOG will be paid by Electronic Funds Transfer (EFT) to the Licensed Conveyancer's/Solicitor's Trust Account a maximum of five days prior to the settlement date.

APPLICANT'S DETAILS

Full name(s) of applicant(s): _____

Settlement date: _____

TRUST ACCOUNT DETAILS

Full name of account _____

Account BSB | | | | | | |

Account Number | | | | | | | | | | | | | | | | | | |

Reference (UIN) | | | | | | | | | | |

EFT deposits will include the above reference to enable identification of the grant applicant(s). If no reference is given the surname of Applicant 1 will be used as a reference.

SOLICITORS/LICENSED CONVEYANCER'S UNDERTAKING

- I am a practicing solicitor/licensed conveyancer.
- I am satisfied as to the applicant(s) identity and have sighted and attached documents to verify this.
- I am satisfied that the contract for purchase has been entered into on or after 1 July 2000 and on or before 30 June 2014 (in relation to an established home) and have attached a copy of the contract to verify this.
- I am satisfied that, for the purposes of the First Home Builder Boost, the applicant meets all of the applicable eligibility criteria.
- The First Home Owner Grant is required as part of the settlement funds to enable settlement to occur.
- The applicant is not obtaining finance from an Approved Agent.
- The First Home Owner Grant funds will be paid into the Trust Account detailed above and held on behalf of the applicant(s) until settlement occurs.
- I understand I can hold the First Home Owner Grant in the Trust Account detailed above for a period of up to 28 days from the original settlement date. If settlement is delayed more than 28 days I will repay the Grant funds to the Commissioner of State Revenue on or before the end of the 28 day period.
- I will repay the First Home Owner Grant immediately to the State Revenue Office of Tasmania upon advice that the transaction will not proceed.
- I will disburse the funds when settlement occurs as part of the funds required on settlement.

Full Name (please print): _____ Firm Name: _____

Licence No. (Conveyancers only) _____

Signature: _____ Address: _____

Date: _____ _____

Direct Enquiries To:

In writing:
Commissioner of State Revenue,
GPO Box 1374, HOBART TAS 7001

In person:
Ground floor
Salamanca Building Parliament Square
4 Salamanca Place HOBART TAS 7000
(9:00am – 5:00pm weekdays)

Telephone: 03 6166 4400
Facsimile: 03 6173 0217
Email: fhogs@treasury.tas.gov.au
Internet: www.sro.tas.gov.au/fhog

13/86058[v3] 18 January 2016