

Viewing a payroll tax financial summary

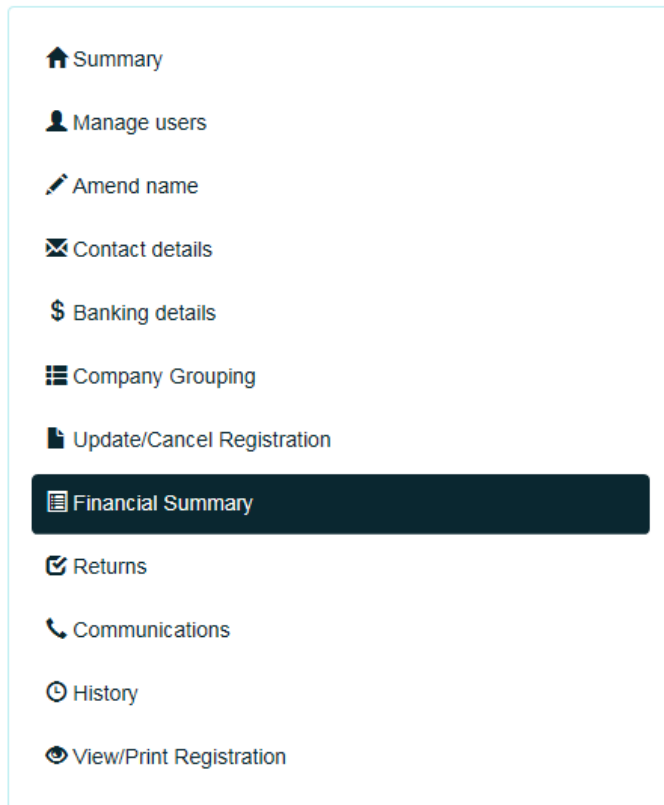
1. All **Accounts** are displayed on the home screen as follows:

Accounts

1234567 - Duty Instruments: TEST PTY LTD

7654321 - Payroll Tax: EXAMPLE PTY LTD

2. Click on your payroll tax account.
3. Click on the **Financial Summary** menu as follows:



4. The financial summary details are displayed as follows:

Financial Summary

Period	Tax	Penalty	Interest	Payments	Other	Balance
Feb 16	\$1,562.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,562.00