

Guideline

Payroll Tax rebate schemes for i) apprentices and trainees; and ii) youth employees

Introduction

Rebates are available between 1 July 2023 and 30 June 2025 for employers who pay payroll tax and commence employment of:

- **Apprentices and/or trainees;** and/or
- **Youth employees.**

The maximum rebate payable will be either the payroll tax levied in respect of wages paid to eligible employees, or the total payroll tax paid, whichever is less.

The rebate may be used to offset any outstanding tax liabilities due and owing to the Crown.

Eligibility criteria

General

To receive payment of the rebate, employers must:

- have lodged their returns and paid their payroll tax by the due date to be eligible for the rebate for the same period;
- comply with all legislative requirements of the *Payroll Tax Act 2008* and the *Payroll Tax Rebate (Apprentices, Trainees and Youth Employees) Act 2017*;
- provide any information requested by the Commissioner of State Revenue and cooperate with any compliance checks made by the State Revenue Office (SRO) within the time permitted, and/or repay any rebate payment received when demanded;
- not be the subject of any incomplete investigations in relation to payroll tax; and
- not have any unpaid payroll tax liabilities.

Youth employees

To be an eligible employee, a youth employee will:

- be employed within the period, 1 July 2023 to 30 June 2025;
- be aged between 15 and 24 years;
- be employed on a part time or full time basis (casual employees do not qualify);
- not be an apprentice or trainee; and
- not have been employed or engaged by the employer on 31 March 2020 or previously since that date.

Apprentices and Trainees

Apprentices and trainees must meet the relevant definition in and be employed under a training contract that takes effect under the [Training and Workforce Development Act 2013](#).

Claim period

Rebates apply to wages paid to the relevant employee for the following periods.

Youth employees

The earlier of:

- one (1) year from the date the youth employee commenced employment; or
- the date the employee ceases employment with your organisation.

Apprentices and/or trainees

The earlier of:

- two (2) years from the day that the employee's training contract takes effect under the [Training and Workforce Development Act 2013](#);
- the date the employee completes their apprenticeship or traineeship; or
- the date the employee ceases employment with your organisation.

Registering for the rebate

To register for either rebate, complete the [Payroll tax rebate scheme for apprentices and youth employees application](#) and return it to the SRO.

Youth employees - evidence required

As evidence of eligibility, a copy of the employee's proof of age such as a birth certificate, passport, driver's licence, or proof of age card must be provided with the first claim for each youth employee.

Apprentices and trainees - evidence required

As evidence of eligibility, a copy of the training contract lodged with the Tasmanian Traineeships and Apprenticeships Committee (through [Skills Tasmania](#)) must be provided with the first claim for each apprentice or trainee.

Submitting claims

Following registration, you can lodge claims via your Payroll Tax Account on Tasmanian Revenue Online (TRO). Follow the instruction in the [Payroll tax rebate - TRO user factsheet no 25](#) or go to: sro.tas.gov.au/payroll-tax/rebates-concessions/payroll-tax-rebate-scheme.

You must:

- make your claim within the nine-month period immediately after the end of the relevant financial year; and
- provide any additional information requested by the Commissioner.

Employment agents

For the purposes of the Scheme, if an eligible employee is employed or engaged within the eligible period by an employment agent (i.e. the employee is a service provider within the meaning of section 37 of the Payroll Tax Act 2008), the employment agent is taken to be the employer of the person. As with any other employer, the employment agent can then claim the rebate for the employee if they are eligible under the conditions of the Scheme.

Mergers, takeovers, acquisitions etc.

An employee is **not** an eligible employee for the Scheme if:

- they transfer their employment from one member of a payroll tax group to another member of a group; or
- that employee was employed or engaged as a result of a business merger, takeover, acquisition, transfer or similar transaction and as part of the that process, the new employer takes responsibility for any of the employee's entitlements.

Exception: an exception occurs where, immediately before the new employer employed or engaged the person, the person was an eligible employee under the Payroll Tax Rebate (Apprentices, Trainees and Youth Employees) Act 2017 for his or her previous employer. The employee's eligibility for the rebate can continue from the previous employer. This means that rather than the time being re-set, the rebate will be payable only for the period remaining until the maximum duration of the rebate is reached.

More information from the SRO

Email

payrolltaxrebate@treasury.tas.gov.au

Website

www.sro.tas.gov.au

Phone

(03) 6166 4400 - press 3 then 1
(week days 9:00am to 5:00pm)

In writing

Commissioner of State Revenue
GPO Box 1374
HOBART TAS 7001